



MARSS Australia Inc.
Migrant and Refugee Settlement Services

Patron: His Excellency General the Honourable David Hurley AC DSC (Retd)
Governor-General of the Commonwealth of Australia

MARSS Australia Inc. Learn to Drive Student Policy

- A non-refundable fee of \$45 per lesson should be paid by the student in advance before commencing the lesson. There is also an option of paying \$400 for ten lessons. The payment will be paid in cash at the MARSS office before commencing the lesson.
- Students must arrive at MARSS Office 20 minutes prior to the lesson start time to complete necessary paperwork and payments.
- Students must bring logbook and licence to all lessons, as well as wear appropriate footwear (enclosed shoes). Logbook will not be signed if not brought along on the day of the lesson.
- The driving lesson will be cancelled if the student is unable to present a valid learner driving license.
- If students wish to cancel a booking, it must be no less than 24 hours (there needs to be at least one day in between the cancelling of the lesson, and the time when the lesson is meant to be conducted)
- If students are running late, they must inform the MARSS office, as the instructor will not wait for them for longer than 10 minutes.
- If students are sick, the lesson can be rescheduled upon showing of medical certificate.
- Students can have an interpreter present for lessons. The interpreter should be self-arranged.
- Students must not smoke in the assessment vehicle or be under the influence of drugs and alcohol during a scheduled lesson.
- Students must follow the directions of the instructor.
- The student will be responsible for any fines and infringements incurred due to their driving behaviour during the lesson.
- By signing this form, you accept that you understand its terms and conditions.

Name /Signature

Date
